



COUNTY OF ERIE  
DIVISION OF PURCHASE  
MEMORANDUM

TO: ALL REQUISITIONERS

FROM: Lorraine M. Kolb, Buyer

DATE: 03-02-12

SUBJECT: **"MAINTENANCE SERVICE ON FACSIMILE MACHINES" BID 200114-005**



The Division of Purchase has extended the bid for Maintenance Service on Facsimile Machines for the period of 4-1-12 through **3-31-13**.

Bid No.	200114-005
Effective Dates:	April 1, 2012 through March 31, 2013
Vendor:	Town & Country Office Machines 3110 Genesee St Buffalo NY 14225
Contact Person:	Marc Connelly, President 716-893-4774
Vendor Number:	109042
Service:	As Required
Commodity No.:	940
Purchase Group:	005
Pricing:	See Attached

If you have any questions, please feel free to contact me at 858-6340.

Lmk

# **MAINTENANCE SERVICE ON FACSIMILE MACHINES**

**BID 200114-005**

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## **S P E C I F I C A T I O N S**

### **MAINTENANCE FOR FACSIMILE MACHINES FOR THE PERIOD OF APRIL 1, 2012– MARCH 31, 2013**

1. This bid shall provide for the maintenance of facsimile machines in all Erie County departments. The quantities listed are estimates only. The County will not be held liable for the actual number of machines placed on maintenance agreements.
2. The successful bidder must provide the following:

Standard on-site coverage including all parts, all labor, all travel time, and related expenses. Unlimited calls for service. Loaner equipment is to be provided. The successful bidder must maintain an extensive parts inventory.
3. The vendor must provide one inspection per year during the award period.
4. All replacement parts for machines must be genuine manufacturers' parts.
5. This agreement can be utilized by all County departments and may be entered into at any time during the contracted period. Pro-rated contract rates will be allowed. If equipment is broken and needs repair, the vendor will provide a written estimate of repair. If repaired, the equipment may be added and pro-rated to existing contract period. If equipment is coming off of warranty, the equipment may be added and pro-rated to existing contract period.
6. Response time must be within 9 working hours of the department's call. If the machine cannot be repaired on site, the vendor must provide a loaner machine within 9 working hours if requested by the department. The loaner must be in good working order and will remain with the County until the machine is repaired and returned.
7. No additional charges will be allowed on calls for service unless problem is determined to be with the phone line.
8. Award of this contract may be made to the lowest responsible vendor in each Manufacturer's line or to one vendor for all maintenance at the complete discretion of the Erie County Division of Purchase.
9. Exceptions: Bidder to list any parts that are not included in their annual price.

**MAINTENANCE SERVICE ON FACSIMILE MACHINES****BID 200114-005****PAGE 3****MAKE/MODEL****ANNUAL PRICE**

Terms: Net 15  
As Required

**CANON**

Laser 710	\$70.00 EACH
9000I	\$70.00 EACH
CFXL-4000	\$43.00 EACH
CFXL 4500 1F	\$43.00 EACH
LC-2060P	\$43.00 EACH

**HEWLETT PACKARD**

1020	\$43.00 EACH
1050	\$43.00 EACH
3100	\$43.00 EACH
Laser Jet 3300	\$70.00 EACH
Laser Jet 3330	\$70.00 EACH
Laser Jet 3380	\$70.00 EACH
Office Jet G95	\$43.00 EACH
Office Jet 9130	\$43.00 EACH

**KYNCERA-MITA**

LDC-870	\$43.00 EACH
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**LANIER**

5635	NO BID – COPIER NOT FAX
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<u>MAKE/MODEL</u>	<u>ANNUAL PRICE</u>
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**PANASONIC**

FP-D250	\$43.00 EACH
FP-D356	\$43.00 EACH
FP-D600	\$43.00 EACH
KX-FL501	\$43.00 EACH
KX-FL511	\$43.00 EACH
KX-FM280	\$43.00 EACH
KX-FP85	\$43.00 EACH
KX-FP200	\$43.00 EACH
UF-312	\$43.00 EACH
UF-315	\$43.00 EACH
UF-321	\$43.00 EACH
UF-322	\$43.00 EACH
UF-550	\$43.00 EACH
UF-890	\$63.00 EACH
UF-895	\$63.00 EACH
UF-8000AUR	\$63.00 EACH

**PITNEY BOWS**

9820	\$63.00 EACH
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**XEROX**

Work Centre M15	\$63.00 EACH
Work Centre M15i	\$63.00 EACH
Work Centre PE16	\$63.00 EACH
Work Centre Pro 412	\$63.00 EACH